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From: Carri Hulet
Sent: Tue 5/16/2017 10:38:21 AM
Subject: SW RT follow-up
[RT 4 Prep Worksheet v2.docx](#)
[RT 4 Prep Slides.pptx](#)

Hello Stormwater Funding Roundtable participants,

I am writing to follow-up on the homework assignment we discussed at the last session to prepare a presentation. We are looking forward to seeing them!

1) The goal of this exercise is to **clarify your own thinking, learning and preliminary conclusions on how best to move the stormwater program funding issue forward.**

Preparing a presentation forces you to think concretely about what you have learned, what you have left to learn, and what steps you think you should take next. You're not being "tested" on your presentation skills, so don't worry about making a beautiful set of slides or practicing your public speaking. The presentation simply gives you an opportunity to reflect strategically.

2) The **key questions your presentation should answer** are:

- Who are my key stakeholders?
- What are their interests?
- What have I learned about stormwater funding that would make the specifics of a funding proposal palatable and/or unpalatable to my key stakeholders?
- What do I not yet know that I need to investigate further (this could be both about the technical aspects of stormwater funding mechanisms and/or more about stakeholder interests)
- What are our next steps? Where do we go from here?

3) We initially recommended that you **choose a hypothetical audience for your presentation**, such as the Board of Selectmen or Mayor. However, if this approach doesn't work for you, your audience can be your fellow roundtable participants.

4) We **provided two documents to help you prepare** your presentation - a PPT presentation template and a "worksheet" to help you think through some key questions. **YOU DO NOT HAVE TO USE EITHER ONE.** We only provided them to get you started, but your presentation format is not that important. It can be formal with PowerPoints, informal from notes-whatever works best for you. What is important is

that you fully explore and share your conclusions with the group as a whole. Feel free to go “off-script” and do your own thing. [Both of the docs we already gave you are attached here in case you want to use them.]

5) **Keep your presentation to 5 - 8 minutes** so we have at least 7 minutes to provide feedback and ask questions. Each municipality has a 15-minute slot for presentation and discussion on the 23rd and the feedback will be at least as important, if not more important than the presentation for your learning so don't shortcut yourself by going too long.

I will give you each a call this week to check in and see how things are going.

Best,
Carri

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